

University Constitution and Regulations Committee (UCRC)

Minutes

20 December 2021

Via Zoom: <https://ufl.zoom.us/j/93300549824?pwd=V0FyY2ZGNkxkcWxqbVlqaWpBYmxodz09>
10:00 a.m.

Present: Charlene Luke, Katie Vogel Anderson, Chris Hass, Laurie Bialosky, Danaya Wright, Merritt McAlister, Taylor Rose, and Amanda Phalin.

1. **Call to Order** – Charlene Luke, UCRC Chair
 - The meeting was called to order by UCRC Chair Charlene Luke at 10:02 a.m.
2. **Approval of 15 November 2021 Minutes** – Charlene Luke, UCRC Chair
 - The minutes were approved.
3. **[Spring UCRC Meetings](#) Updates** – Charlene Luke, UCRC Chair
 - a. **Re-schedule Jan 17 (to Jan 31?) due to MLK Day.**
 - The January 17 meeting is rescheduled to January 31.
 - b. **Re-schedule Feb 21 (to Feb 14?) due to BOT Regulations review timeline:**
 - BOT meets April 21, 2022
 - Regulation lights are to be presented at the 2/17/22 Faculty Senate meeting.
 - The Faculty Senate Secretary will confirm if lighting the regulations at a February 14 UCRC meeting will mesh with the General Counsel’s Office and the Board of Trustees schedules.
 - The January and February Zoom invitations will be updated and sent to members.
 - It was noted that, due to the passage of the Faculty Senate [Faculty Titles Resolution](#), [regulation 7.003 Academic Personnel Employment Plan: Academic Appointments, Types of Appointments, Appointment Status Modifiers, Academic-Administrative Classification Titles, and Faculty Award Titles](#) may need future review.
 - c. **January/Spring: [Academic Assessment Committee \(AAC\)](#) Update** - Dr. Tim Brophy, AAC Chair
 - AAC Chair Dr. Brophy anticipates needed constitutional language changes to update the AAC mission and membership make-up. A January visit to the Committee on Committees (COC) and then to the UCRC is anticipated and being confirmed.
 - d. **January/Spring: Graduate Council Bylaw and Constitution Amendments Update** - Dr. Paul Duncan, Sr. Associate Dean, Graduate School
 - Per his [February 2020 report](#) to the COC, Graduate School Sr. Associate Dean Dr. Paul Duncan anticipates needed Senate Bylaw changes to update the Graduate Council’s description. A January visit to the UCRC is being confirmed.

- 4. UF Constitution's Special Meeting Provision: [Update from the Subcommittee on Constitutional Revision Related to Special Meetings](#)** - Merritt McAlister, UCRC Member & Subcommittee Chair
- Professor McAlister reviewed the [UCRC's last requested language change](#), including retaining the original number of 25 needed Senators to petition for a special meeting. The language now clarifies petitioners must be from at least two different academic/Senate representative units. Language was also added to clarify the special meetings process to ensure both adequate meeting notice and dialogue opportunity by providing advance notice to place items on the Senate agenda.
 - The proposal was adopted with an amendment to the bylaw and constitution to clarify the academic units as defined in the University Constitution article 4 section 2 which lists and specifically defines units; the [UCRC approves the 20 December 2021 Special Meetings Subcommittee Report](#) which will be presented at the January Faculty Senate meeting.
 - The updated language also aims to make the special meetings process a consistent one and to ensure special meetings be called and responded to in a prompt manner (10 days).
 - The updated language clarifies that when the 25 members put forward the special meeting suggestion, they need to have the resolution or agenda item prepared at the time of the request for maximum clarity and to expediate the process. Petitioners would be responsible for preparing and clearly defining the agenda item to be distributed to the Senators so that the agenda is already defined at the time of the request. A key aim of this language is to increase transparency and to allow all Senators the same access to the information held by the petitioners.
- 5. Adjournment**
- The meeting adjourned at 10:27 a.m.

Resources:

[Constitution of the University of Florida](#), as amended by April 15, 2021

[UF Senate Bylaws](#), as amended by April 15, 2021

[UCRC Operating Procedures](#), as amended by May 2015